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17 December 1975

MEMORANDUM FOR: DD/I Management Staff

ATTN: Mr.

25X1A9a

Executive Officer

Deputy Director for Operations

ATTN: Ms.

25X1A9a

Executive Officer

Deputy Director of Science

and Technology

ATTN: Mr.

25X1A9a

Executive Officer

Directorate of Administration

ATTN: Mr.

25X1A9a

SUBJECT

: Semiannual Report on CIA Plan for Conversion of Intelligence Reporting

to Metric Units of Measure

REFERENCE

Central Intelligence Agency Plan for Conversion of Intelligence Reporting to Metric Units of

Measure, 1 April 1975

This memorandum is to remind you that a report is required by 2 January 1976 from each directorate in the Agency on the status of its elements in the subject CIA Plan. Please send reports to the undersigned at 4F38 Hqrs, any questions by phone on x5208.

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CIA Member Metric Panel